

# International Street Medicine Symposium XIX

September 27 - 30, 2023 London, United Kingdom

## Workshop Submission Instructions and Tips

This document includes screenshots of the full Workshop proposal submission form, as well as additional information to help you complete the questions.

Proposal submissions are only accepted at <https://www.surveymonkey.com/r/ISMS19Proposals>.



## 19th annual International Street Medicine Symposium Speaker Proposals

Welcome to the speaker proposal submission form for ISMS!

Please review the submission instructions for your presentation type before completing this form. Instructions are available on the Street Medicine Institute website.

The information submitted here will be used in the ISMS program. Please make sure you enter correct spelling and contact information for your co-presenters.

\* Title of presentation

\* Who is the primary presenter?

Name and  
credentials  
where  
applicable  
example: Jim  
Withers, MD\*

If you have multiple presenters, please collectively decide on a primary presenter before submitting your proposal.

### Primary Presenter Discount

**Street Medicine Institute members and people with lived experience of rough sleeping:** complimentary symposium registration AND continuing education fees

**Non-members:** 50% discount on symposium registration

Note: People with lived experience of rough sleeping are not charged a registration fee to attend the International Street Medicine Symposium. If your presentation's primary presenter is a person with lived experience, the second presenter (if any) becomes eligible for the above discounts.

**Your title(s) and organization(s) where you work and/or participate in street medicine.**

*examples: Founder and Medical Director, Street Medicine Institute; Medical Director, Operation Safety Net; Expert by experience, Legos Street Medicine \**

**Address**

**Address 2**

**City/Town \***

**State/Province \***

**ZIP/Postal Code**

**Country \***

**Email Address**

*Please use an email address to which you will have access from May to September 2023. \**

**Phone Number \***

\* Presenting virtually is not an option. Will you and you co-presenters be able to present in person in London for the symposium?

*At this time, masking is highly recommended but not required for the symposium. Requirements may change depending on local requirements or a joint decision by the host organization and the Street Medicine Institute. If your ability to present is based on specific masking requirements, please select "no."*

*If you or your co-presenters need assistance with a visa application, please email [info@streetmedicine.org](mailto:info@streetmedicine.org).*

☐ Yes

☐ No

\* Is this presentation intended specifically for a student track?

*Select "no" if you are proposing a poster presentation.*

☐ Yes

☐ No

\* Is the primary presenter engaged clinical work or research specifically with people experiencing unsheltered homelessness (people sleeping rough)?

☐ Yes

☐ No

The information listed here will be used to create the online and printed programs for the symposium.

Please provide correct and sufficient information to list your name/information as follows:

**Sam Smithers, PhD candidate**

PhD candidate, Department of Environmental Studies, University of Southwest Australia

Founder, Aussie Street Medicine (City, State/Province, Country)

The Street Medicine Institute Student Coalition is looking for proposals specific to trainees/ students as a part of the symposium

Preference is given to presenters who have knowledge of the unique circumstances of people sleeping rough/unsheltered. People with lived experience of homelessness should select "yes."

\* Is the primary presenter a trainee?

*Trainees include undergraduate/graduate students, post-doctoral students, people currently in residency training programs.*

☐ Yes

☐ No

\* Do any presenters have lived experience of homelessness?

☐ Yes

☐ No

Preference is given to presentations that include or are led by people with lived experience of homelessness.

\* Do you have additional presenters?

☐ Yes

☐ No

You are not required to have additional presenters and if you select "no," you will not see the questions below about 2nd, 3rd, and 4th presenters when you complete the submission form online.

The maximum total number of presenters for each workshop is 4 including the primary presenter.

Who is the second presenter?

**Name and credentials where applicable**

*example: Jim Withers, MD*

**Your title(s) and organization(s) where you work and/or participate in street medicine.**

*examples: Founder and Medical Director, Street Medicine Institute; Medical Director, Operation Safety Net; Expert by experience, Legos Street Medicine*

**Address**

**Address 2**

**City/Town**

**State/Province**

**ZIP/Postal Code**

**Country**

**Email Address**

*Please use an email address to which you will have access from May to September 2023.*

**Phone Number**

Who is the third presenter?

**Name and credentials where applicable**

*example: Jim Withers, MD*

**Your title(s) and organization(s) where you work and/or participate in street medicine.**

*examples: Founder and Medical Director, Street Medicine Institute; Medical Director, Operation Safety Net; Expert by experience, Legos Street Medicine*

**Address**

**Address 2**

**City/Town**

**State/Province**

**ZIP/Postal Code**

**Country**

**Email Address**

*Please use an email address to which you will have access from May to September 2023.*

**Phone Number**

Who is the fourth presenter?

**Name and credentials where applicable**

*example: Jim Withers, MD*

**Your title(s) and organization(s) where you work and/or participate in street medicine.**

*examples: Founder and Medical Director, Street Medicine Institute; Medical Director, Operation Safety Net; Expert by experience, Legos Street Medicine*

**Address**

**Address 2**

**City/Town**

**State/Province**

**ZIP/Postal Code**

**Country**

**Email Address**

*Please use an email address to which you will have access from May to September 2023.*

**Phone Number**

If the primary presenter is a person with lived expertise, the 2nd presenter is eligible for free registration and CME fees if they are a member, or 50% off registration fees if they are not a member of the Street Medicine Institute.

You will be required to select one of the following options for the primary focus of your presentation:

\* What population is the primary focus of your presentation?



- Unsheltered or rough-sleeping people
- People experiencing sheltered homelessness
- People experiencing sheltered and unsheltered homelessness
- People who have very low income or housing instability, but have not experienced homelessness

If you select an option other than “Unsheltered or rough-sleeping people,” you will need to explain why your presentation is appropriate for a symposium focused on Street Medicine.

If your presentation focuses on people who work or volunteer with street medicine teams, select “unsheltered or rough-sleeping people.”

If you selected “Unsheltered or rough-sleeping people” for the previous question, you will not be asked this question when you submit your proposal:

\* The Street Medicine symposium focuses specifically on educational content related to street medicine and people sleeping rough (unsheltered), rather than people sleeping in shelters or experiencing housing instability. Does the information you present highlight the unique experience of rough sleepers compared to people experiencing other types of homelessness or a population that has never experienced homelessness? Select all answers that apply.

- ☐ My presentation focuses only on people sleeping rough (unsheltered) and/or street medicine.
- ☐ My presentation compares or highlights differences between the experiences of people sleeping rough (includes cars, tents, abandoned buildings, etc) and people living mostly in shelters/hostels, doubled up with friends, couch surfing, or another indoor location.
- ☐ My presentation focuses on a variety of types of homelessness and does not differentiate between homeless subpopulations.

Other (please specify)

All proposals must include learning objectives:

\* Please list 3-4 learning objectives (in active voice)

Learning Objective 1:	<input type="text"/>
Learning Objective 2:	<input type="text"/>
Learning Objective 3:	<input type="text"/>
Learning Objective 4:	<input type="text"/>

High quality learning objectives should give detail to specific knowledge participants will gain from attending your expert panel. Examples include:

1. At the end of this presentation, participants will describe drivers of unsheltered homelessness among transgender youth.
2. Participants will list three risk factors for unsheltered homelessness among women in Liberia.
3. Participants will identify two methods for promoting mental wellbeing among people with lived expertise working on street medicine teams.




Select "Workshop" below:


\* What type of presentation are you submitting?

(Please do not submit the same presentation under multiple categories)

- |                                                           |                                    |
|-----------------------------------------------------------|------------------------------------|
| <input type="radio"/> Large-group plenary lecture         | <input type="radio"/> Expert panel |
| <input type="radio"/> Small-group oral presentation       | <input type="radio"/> Workshop     |
| <input type="radio"/> Small-group problem-solving session | <input type="radio"/> Poster       |

All proposals for workshops should include concise but detailed information below. You should consider writing your answers to the questions below in a Microsoft Word document, then using the "Word Count" tool under "Review" to count the number of characters (with spaces) you have used to answer the questions. You will not be able to submit responses longer than the specified number of characters below.

\* Provide a description of your Workshop. Please include an outline of how you will use the 60 minutes allotted to your workshop (4000 character limit).  0

\* Workshops are designed to be highly interactive. Please describe how you will promote interactivity during your workshop. Is there interaction among participants through group discussion, hands-on practice, or another form of interactivity? (2000 character limit).  0

\* Describe if and how you will use Powerpoint or slides during your presentation (500 character limit).  0

The use of powerpoint is strongly discouraged for workshops, except to provide a brief informational overview or to give instructions for interactive activities.

All proposals are required to provide answers to the questions below. Please do not repeat information already described in responses to other questions. Be thoughtful about how you answer these questions, as the following six questions are the criteria upon which your proposal will be judged.

**\* Target Audience:** How appropriate is this topic for an audience of clinicians, outreach workers, service agency representatives, and community stakeholders dedicated to improving the health and well-being of unsheltered or rough sleeper homeless populations? (maximum 400 characters including spaces)

**\* Mission advancement:** How substantially does the information or approach promote/advance the values, mission, and vision of the Street Medicine Institute and International Street Medicine Symposium? (maximum 400 characters including spaces)

**\* Knowledge advancement:** How valuable is the information or approach to the growing body of Street Medicine knowledge and clinical expertise? Have data/findings been collected, analyzed, and presented in a rigorous and scholarly way? (maximum 400 characters including spaces)

**\* Applicability:** How accessible and generalizable are the findings, interventions, or programs to other practice sites around the world? (maximum 400 characters including spaces)

**\* Impact:** How potentially beneficial are the findings, interventions, or programs you describe to the care of patients/clients, development of services, training of providers, or sustainability of Street Medicine? (maximum 400 characters)

**\* Innovation:** How novel is this information or approach in addressing a problem related to the health care of rough-sleeper populations? (maximum 400 characters including spaces)

If you are NOT able to present in English, please indicate the language in which you plan to present and if you will need an interpreter.

Name & email of person completing this submission, if NOT the primary presenter

Name

Email

\* I agree, on behalf of all presenters listed in this proposal, to have all presenters' names, titles, organizational information, city, state/province, and country listed in the ISMS program on the Street Medicine Institute website.

☐ Yes

☐ No

If you or one of your co-presenters may experience political or other consequences of having your names listed online, please let us know to exclude your name from either all online material or online material that does not require payment to access.

\* I agree to provide an electronic copy of my presentation slides to be distributed to symposium attendees. Copyrighted or unpublished material can be removed if needed.

☐ Yes

☐ No

If your answer is no, please explain

ISMS attendees always request access to presentation materials, especially if they are interested in presentations but are unable to attend. The symposium committee strongly recommends you agree to provide access to your slides or other material.

\* I understand that if this proposal is accepted, all presenters listed must:

1. Register for the symposium and pay all associated fees no later than August 1, 2023.
  2. Submit any changes to the title of the presentation, names of presenters, information listed in the program no later than August 1, 2023 in order for the changes to be included in the online program.
  3. Complete a conflict of interest form prior to the presentation.
  4. Submit presentation materials (Powerpoint, handouts, other) prior to the start of the symposium.
  5. Email [info@streetmedicine.org](mailto:info@streetmedicine.org) immediately if the presentation needs to be withdrawn from the program.
- ☐ I have read the information above and agree to complete these required tasks.
- ☐ I have read the information above and do not agree.

If you do not agree with the information above, please explain.

If you indicate that you do not agree to the information above but you do not provide information about why you disagree, your proposal will not be considered.

This is the last page you will see prior to submitting your proposal:

Thank you for submitting your proposal to present at the 19th annual International Street Medicine Symposium! The symposium committee will review your proposal and respond no later than June 1, 2023. Once you click the "done" button, you are finished with the proposal submission and will no longer be able to submit changes to your proposal.

You will not receive confirmation that your proposal has been submitted. If you have concerns that your proposal was not submitted, please email [info@streetmedicine.org](mailto:info@streetmedicine.org). Please include the title of the presentation if you send an email to confirm that your submission was received.



Thank you for your interest in presenting at the 19th annual International Street Medicine Symposium!

If you have any questions about submitting your proposal, please email the SMI team at [info@streetmedicine.org](mailto:info@streetmedicine.org).